

# **UNIVERSITY OF THE PUNJAB**

## **LAHORE**

Phone No. 042-99231105

From,  
**The Registrar,**  
University of the Punjab  
Lahore.

No. **744-P**  
Dated: **06-10-2025**

**Revised**

To:  
**The Principals,**  
Affiliated Colleges,  
University of the Punjab

**SUBJECT: ADMISSION SCHEDULE OF SEMESTER SYSTEM (UNDERGRADUATE 1<sup>ST</sup> AND 5<sup>TH</sup> SEMESTER) PROGRAMS FOR THE ACADEMIC SESSION 2025-26 BEING OFFERED IN AFFILIATED COLLEGES.**

Dear Sir/Madam,

This is to inform you that the Vice-Chancellor has consented to fix the following dates for admissions in all the programs being offered under semester system in affiliated colleges:-

- a) Date of commencement of admissions: 01-08-2025
- b) Date by which admissions are to be completed: 08-10-2025
- c) **Last date for submission of "Online Registration Return:" 20-10-2025**

### **LATE ADMISSIONS:**

Sr. No	Late Fee	Schedule	Last date for Registration Return Submission
i.	With Late fee of Rs. 500/-	09-10-2025 to 20-10-2025	<b>30-10-2025</b>
ii.	With Late fee of Rs. 600/-	21-10-2025 to 30-10-2025	<b>10-11-2025</b>
iii.	* With Late fee of Rs. 700/-	31-10-2025 to 10-11-2025	<b>20-11-2025</b>

\* **Subject to the sanction of the Vice-Chancellor at the time of admission.**

**Please read the guidelines carefully:**

- For BS (CS), BS (IT) and other discipline related to computer at least 45% marks are required.
- **Eligibility criteria must** be determined strictly according to the **Admission Regulation Book 2025.**
- Registration Return in hard form should be **submitted within the prescribed time** as per Schedule.
- The cases of **Age relaxation and Session Gap** as prescribed in Admission Regulation, must reach this office collectively within the relevant Admission Schedule along with request of the Head of institutions.
- As per Admission Regulation, the admission of students of previous sessions can be made by allowing up to the previous 5 years/sessions.
- **Late admission forms** for admission under category (iii) should also be submitted to the office collectively for necessary approval.
- **10% affiliation fee is mandatory to be paid along with registration return.**
- **Equivalence Certificate** is required at the time of admission for BS 5<sup>th</sup> Semester.

### **FEES STRUCTURE FOR THE ACADEMIC SESSION 2025-26:**

- i) Registration fee: Rs. 8550/- per student
- ii) Sports fee: Rs. 500/- per student per year
- iii) Enrollment fee: Rs. 600/- per student per year for Public Sector Colleges
- iv) Enrollment fee: Rs. 1200/- per student per year for Private Sector colleges

### **GENERAL ELIGIBILITY FOR BS OR EQUIVALENT:**

The candidates holding F.A/F.Sc or equivalent qualification and not more than 24 years of age shall be eligible for admission to ADA/ADC/BS/ BBIT/ B.Com/ BBA/ BFA/ LLB (5-Years) /B.Arch/or equivalent programs in University of the Punjab/Affiliated Colleges. Specific eligibility criteria for admission program should be applied as per Admission Regulation Book.

### **RE-ADMISSION :( Page No. 7 of Admission Regulation Book)**

Students whose names were dropped or struck off from the rolls of any University Teaching Department/Center/Institute/School/Constituent/Affiliated College due to shortage of lectures or non-payment of dues or poor performance or non-appearance in examination etc., in the annual system, shall not be granted readmission without the permission of the Syndicate. The Syndicate may not consider such cases except on the recommendations of the University Admission Committee.

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The University Admission Committee may consider such cases on the recommendations of the respective Deans of the Faculties/Principals of Affiliated Colleges.

However, the students dropped or struck off from the rolls of any University Teaching Department/Center/Institute/Constituent/Affiliated College due to poor performance under semester system shall not be granted re-admission in any case in the same Department/Center/Institute/Constituent/Affiliated Colleges. However, those students who have been dropped in the first year (Annual System) or Semester I on account of genuine reasons such as health etc. may reapply for fresh admission with the approval of the Dean, after recommendations from HOD/Director/Principal of the University Teaching Department / School/Center/ Institute/ Constituent/Affiliated College.

**AGE-RELAXATION:(Page No. 7 of Admission Regulation Book)**

Any person who has attained the age of twenty-six years or more on the last date fixed for the receipt of the applications for admission shall not be admitted to MA / M. Sc or equivalent classes. Any person who has attained the age of twenty-four years or more on the last date fixed for the receipt of the applications for admission shall not be admitted to BS/BSc. or equivalent classes. However, the Vice-Chancellor on the recommendations of the Chairman/ Director/ Principal and Dean of Faculty concerned, may relax this Regulation for **male candidates/female candidates /foreign candidates** up to a maximum of 2 years for male and 5 years for female candidates seeking admission to the undergraduate/ Graduate Course. There shall be no age limit for Disable/Special Students. (Vide Notification No.S.O.(A-III)1-83/2012 dated 7/11/2013 issued by HED).

**SUBMISSION OF REGISTRATION RETURN:**

- a) Roll number wise **Online Registration Return** class should be feeded in the online portal.
- b) **On Line Registration Return** should be filled in carefully in accordance with the educational documents. **In case of any correction or wrong/missing entries in the Registration return after its submission, correction fee of Rs.100/- per correction will be charged.**
- c) A printout of the Registration Return should also be **dispatched** along with all documents i.e. **attested copies of Matric, Intermediate certificates or Equivalence Certificate issued by the IBCC, CNIC/ B.Form having CNIC number, and system generated bank challan within the schedule.** In case of missing documents a fine of Rs. 300/- per student from the Colleges at Lahore and Rs.200/- per student from the Mufassil Colleges will be charged. **Only system generated challan forms along with the Registration Return will be accepted.**  
**Note: Registration Returns (generated timely) received beyond the schedule, will not be accepted.**
- d) A passport size Photograph of each student (Maximum Allowed File size 200KB) with sky blue background should be uploaded carefully at the proper place during feeding.  
**Note: Errors of picture will be rejected instantaneously and will not be proceeded for registration, unless it is corrected timely.**
- e) Admission of the students over and above the intake limit is against the rules, therefore the Registration Returns of such students will not be entertained and liability will be on part of college Principal.
- f) Fee must be submitted on the System Generated Bank Challan and complete details of Registration, Enrollment, Sports and Late Admission fee etc. should be mentioned in the covering letter. 10% affiliation fee challan will also be attached alongside the regular challan.
- g) Registration, Enrollment, Sports and late admission fee shall be deposited by the name of Principal of the college in the authorized bank branches **positively within Admission Schedule.**
- h) The Registration Returns must be inscribed original signature by the Principal of the relevant college.

**College to College Migration:(Page No. 534 of Admission Regulation Book)**

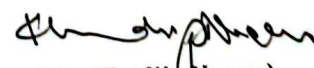
College to college migration shall be proceeded strictly in accordance with statute 14 pertaining to migration from one college to another college stated on Page No. 534, of Punjab University Calendar Volume-I. 2002.

**Special Instructions**

At the time of admitting the students it is essential to keep in view **the admission criteria eligibility and age limit. Admission should be processed according to the University Admission Regulations.** These Regulations are available at the University website [www.pu.edu.pk](http://www.pu.edu.pk).

**Admission against the prescribed rules and regulations will be cancelled at any time and the concerned Directors/Principals/Chairmen of the Institute / College will be informed accordingly. In such situation the responsibility will lie upon the Director/Principal.**

Yours Faithfully,

  
(Dr. Khadija Naeem)  
Deputy Registrar (General)  
For Registrar